

~~SECRET~~~~CONFIDENTIAL~~

Executive Registry

Approved For Release 2005/11/21 : CIA-RDP78-03568A000200110021-4-9741

Office Memorandum • UNITED STATES GOVERNMENT

TO : Deputy Director, Administration

DATE: 19 July 1951

FROM : Comptroller

SUBJECT: Table of Organization for the Office of Collection and Dissemination

1. Inasmuch as only a few hours were provided me today before the attached was to be submitted to you, insufficient time has been available for review and clearance of the request from the budgetary standpoint.

2. The 1952 budget estimates, as approved by the Budget Bureau, provide for [] The proposed T/O provides for [] or an increase of [] positions or 27.5% over the Budget. The proposed T/O total includes provision for the transfer of the Special Register Division of [] positions from OCD to OCI, which was approved on 27 May 1951. Because of the condition of the attached presentation, it has not been possible to readily determine the nature of the changes proposed from the Budget and the added costs that would be incurred in fiscal year 1952 in the limited time available. A casual review of the request indicates that there is a substantial amount of upgrading which may have a material effect on fund requirements.

3. Especially in the light of the action by the Budget Bureau on OCD in connection with the 1952 estimates, it is believed that adequate time should be taken to make a detailed study of the needs of OCD to assure that the proposed increase in T/O can be substantiated. The Budget Bureau, in making 1952 Budget allowances, specifically reduced the OCD T/O from [] [] indicating as follows:

"Employment throughout the office is below presently authorized T/O. Need for 47% increase above present T/O not clear. Recommended [] increase."

In making this reduction, the Budget Bureau also reduced the estimate for OCD by \$259,500. I, therefore, believe that it is especially important before final approval is given that we assure that the restoration of the budget cut can be well substantiated.

4. In order not to hamper the recruitment of additional personnel, it is suggested that the proposed T/O be given a temporary approval subject to completion at the earliest possible date of the budgetary analysis by this office and a detailed survey by the Advisor for Management.

Attachment

Approved For Release 2005/11/21 : CIA-RDP78-03568A000200110021-4

~~SECRET~~

25X1

25X1

25X1

25X1

25X1